Instructions:

Letters of Intent must be submitted through our online application portal by following the link at www.psoriasis.org/grants no later than 5 P.M. PACIFIC TIME ON FRIDAY, DECEMBER 13, 2019. The online portal will take you to a proposal submission portal to create an account and profile for the applicant (lead PI). The application submission form will ask for general information related to co-principal investigators, project, and institutional information. All other Letter of Intent materials (A-G below) must be submitted as individual PDFs in the specified fields. Note that if you wish to submit multiple documents for a single field (e.g. multiple letters of support) you must combine these documents into a single PDF for upload. You will have the ability to revisit your letter of intent proposal multiple times before the final submission and are encouraged to familiarize yourself with the online form before submission.

Email us at research@psoriasis.org for additional questions.

Format:

A. LAYMAN’S STATEMENT
Summarize the proposed research for a non-scientific audience in a written paragraph accompanied by one summary figure. The summary should describe the aims of the project, the project’s significance, and highlight the multi-institutional, multi-disciplinary approach. Keep in mind that an accompanying figure may be the only thing that leaves a lasting impression with the Research Committee and Board, so do your best to communicate the significance of your proposed research with simple diagram(s), image(s), and/or graph(s). Layman’s statement must not exceed 200 words and must include one figure. Text included in the figure will not count towards the 200 word limit. Please note that this statement may be shared publicly.

B. PRINCIPAL INVESTIGATOR FORM
List all participating investigators, institutions and their role on the project. A template form is provided in the application portal.

C. BIOGRAPHICAL SKETCH(ES)
Use the NIH format to provide a biographical sketch of the proposal’s principal investigators. Each biographical sketch must not exceed 5 pages.

D. LETTER(S) OF SUPPORT
Provide letters of support from all of the proposal’s principal investigators and any other key personnel imperative to achieving your stated aims. The letter should clearly state the individual’s role in the project, expertise and experience.

E. PROJECT TIMELINE
Provide a broad overview of the anticipated timeline for the 5 year project period listing the aims with the associated high-level tasks indicating the anticipated year in which they will be performed.
F. BUDGET
Submit plan and budget documents providing an estimate of the proposed activity duration and budget (up to $250,000 in Year 1, up to $1.5 million in Years 2-5). This does not need to be extremely detailed, but should provide peer reviewers with an understanding of the overall budget to achieve the goals of your proposed project. While NPF does not fund indirect costs, funding support related to management of a multi-institutional project can be included (e.g. travel costs for travel related to project team meetings). A template is provided in the application portal.

G. RESEARCH PROPOSAL
Include a brief description of the proposed activity and an explanation of its scientific importance or practical significance (2 page maximum, not including references).

- Specific aims and description of methodological approach
- A brief rationale justifying how this multi-disciplinary approach will achieve prevention of psoriasis, disease relapse, and/or associated comorbidities highlighting the significance and strategy of the project.

Research Proposal Format:
- 2-page maximum, including figures and tables, but excluding references
- Minimum of 12-point font size
- Maximum of 6 lines per vertical inch
- Minimum of 0.5-inch margins
- Figures must be legible